



## Project STARS Calendar

### January

15th – Contract Detail Reports (CDR's) are mailed out from the Florida Prepaid College Foundation (FPCF) and also available electronically upon request. STARS donors should reconcile against local database and contact the FPCF with any changes in matriculation or other discrepancies.

### February

15th – Scholarship Assignments due for Summer Semester – Please see the Assignment Checklist for required items.

### March

1st – Begin purchasing scholarships with 2020/2021 pledged funds. For assistance with your purchase, please use the Purchase Calculator. Each scholarship purchased has a \$50 application fee which is not available for match. 12th grade scholarships cannot be purchased with Project STARS matching funds.

### April

15th – CDR's are available electronically upon request.

30th – Initial deadline for 2020/2021 pledged fund scholarship purchases.

### May

1st – Priority Match Month - Donors who satisfied their initial pledge allocation may send in a check to purchase additional scholarships by May 30th.

15th – Scholarship Assignments are due for Fall Semester.

15th – **The Project STARS 2021/2022 pledge date has been extended to May 15 due to the uncertainty created from COVID-19.** Pledge letter should include the name of your foundation/organization and the total dollar amount of matching funds being requested. Pledges should be half of the total contract price for scholarships to be purchased the following year. The FPCF may match the remaining portion. Pledge requests left unmet may potentially result in a reduced future FPCF match.

27th – Excess Funds pledge letters are due. Excess funds are matching dollars that were requested, but not used by other Project STARS donors.

## **June**

5th – The Foundation re-allocates excess funds based on donor requests (If funds are available) Donors may submit checks as soon as they are notified of match funds availability.

**30th – Final deadline to purchase all scholarship with 2020/2021 funds.**

## **July**

15th – Contract Detail Reports (CDR's) are mailed from the FPCF and also available electronically upon request. STARS donors should reconcile against local database and contact the FPCF with any changes in matriculation or other discrepancies requiring a correction.

## **August**

1st – Foundation mails Annual Survey to Project STARS donors.

1st - Donors are notified of legislative appropriation for Fiscal year 2021/2022.

## **September**

30th – Annual Surveys are due back to the Florida Prepaid College Foundation. Please send student pictures and/or success stories which can be featured in the Foundation's Annual Report.

NOTE: These surveys must be completed for all Project STARS Donor organizations. Subsequent year's allocation will be withheld until the survey is received.

## **October**

15th – CDR's are available electronically upon request.

## **November**

1st – Scholarship Assignments due for Spring Semester.

## **December**

31st - All scholarships that have reached their expiration period must be cancelled. You may contact the FPCF for cancellation options.